



APPLICATION FOR A BUILDING PERMIT

Airports Act 1996

Airports (Building Control) Regulations

Regulation 2.02

To: Sydney Airport Building Controller

Applicant: **Owner** or **Agent** *(delete as applicable)*

Name

Postal Address

Contact Person

Telephone **Postcode**

Email **Fax**.....

Lessee Details:

Name

Postal Address

..... **Postcode**.....

Location of Building Works:

Address

.....

Building Experts

to be engaged in the building work:

	Name	Cat./ Class	Reg. No.
1.		Architect	
2.		Eng/Civil	
3.		Eng/Mechanical	
4.		Eng/Electrical	
5.		Quantity Surveyor	
6.		Builder	

Building Contractor:

Name

Address

Reg.No. **Postcode:**.....

Telephone **Fax:**.....

Contact Person

Telephone **Fax:**

Email

Description of Building Activity
.....

Does the existing building involve a fire engineered solution? Yes / No.....

If yes, a statement from an appropriately qualified fire engineer stating that the proposed building activity is consistent with the fire engineered solution will be required prior to the issue of a Building Permit.

Duration of Building Activity

Estimated Value of Building Activity \$.....

Signature of owner or agent **Date:**

Please Print.....

Capacity of Signatory

Additional Attachments:

For the required information/documents to be included in an application for a building permit, refer to the Airport (Building Control) Regulations 2.05, 2.06 and 2.07 and consult with the Airport Building Controller;

Required information for attached building plan: refer to regulation 2.07(2);

Required information for attached specification: refer to regulation 2.07(4).

Note 1 Application fee

In accordance with regulation 2.02(1), an application fee is required to be paid to the CPM Department of Transport and Regional Services (to be collected by the Airport Building Controller) prior to the issue of the building permit. The basis for calculation of that fee is set out in regulation 2.02.

Note 2 AAT Review

Under regulation 5.02 the applicant for the approval may make application to the Administrative Appeals Tribunal to have the decision of the Airport Building Controller to refuse or fail to approve a building activity reviewed.



APPLICATION FOR A WORKS PERMIT

Airports Act 1996

Airports (Building Control) Regulations

Regulation 2.02

To: Sydney Airport Building Controller

Applicant: **Owner or Agent** *(delete as applicable)*

Name

Postal Address

Contact Person

Telephone **Postcode**

Email: **Fax:**.....

Lessee Details:

Name

Postal Address

..... **Postcode**.....

Location of Works:

Address

Works Experts

to be engaged in the construction or alteration of works:

	Name	Cat./ Class	Reg. No.
1.		Architect	
2.		Eng/Civil	
3.		Eng/Mechanical	
4.		Eng/Electrical	
5.		Quantity Surveyor	
6.		Builder	

Works Contractor:

Name

Address

Reg.No **Postcode**.....

Telephone **Fax**.....

Contact Person

Telephone **Fax**.....

Email:

Description of Works

Duration of Works

Estimated Value of the Works \$.....

Signature of owner or agent **Date:**.....

Please Print

Capacity of Signatory

Additional Attachments:

For the required information/documents to be included in an application for a works permit, refer to the Airport (Building Control) Regulations clauses 2.05, 2.06 and 2.08 and consult with the Airport Building Controller.

Note 1 Application fee

In accordance with regulation 2.02(1), an application fee is required to be paid to the CPM Department of Transport and Regional Services (to be collected by the Airport Building Controller) prior to the issue of the works permit. The basis for calculation of that fee is set out in regulation 2.02.

Note 2 AAT Review

Under regulation 5.02 the applicant for the approval may make application to the Administrative Appeals Tribunal to have the decision of the Airport Building Controller to refuse or fail to approve a building activity reviewed.



APPLICATION FOR A DEMOLITION AUTHORISATION

Airports Act 1996 Airports (Building Control) Regulations Regulation 2.02

To: Sydney Airport Building Controller

Applicant: **Owner** or **Agent** *(delete as applicable)*

Name

Postal Address

Contact Person

Telephone **Postcode**.....

Email: **Fax:**.....

Lessee Details:

Name

Postal Address

..... **Postcode**.....

Location of Demolition Works:

Address

Demolition Contractor:

Name

Address

Reg.No. **Postcode**.....

Telephone **Fax**.....

Email:

Contact Person

Telephone **Fax**.....

Email:

Description of Demolition Works

.....

Duration of Works

Estimated Value of the Works \$.....

Signature of owner or agent **Date:**.....

Please Print

Capacity of Signatory

Additional Attachments:

For the required information/documents to be included in an application for a demolition authorisation, refer to the Airport (Building Control) Regulations 2.05, 2.06 and 2.09 and consult with the Airport Building Controller.

Note 1 Application fee

In accordance with regulation 2.02(1), an application fee is required to be paid to the CPM Department of Transport and Regional Services (to be collected by the Airport Building Controller) prior to the issue of the demolition permit. The basis for calculation of that fee is set out in regulation 2.02.

Note 2 AAT Review

Under regulation 5.02 the applicant for the approval may make application to the Administrative Appeals Tribunal to have the decision of the Airport Building Controller to refuse or fail to approve a building activity reviewed.

ADDITIONAL ATTACHMENTS FOR BUILDING APPROVALS

Project:

Location:

Attention:

The Airports (Building Control) Regulations (the Regulations) specify information that must be included in an application to the Airport Building Controller for a building approval. Below is a summary of that information so as to guide the applicant as to what the Regulations require for all building approval applications, and those requirements specific to building permits, works permits and demolition authorisations.

ATTACHMENTS REQUIRED FOR ALL BUILDING APPROVALS (BUILDING PERMITS, WORKS PERMITS, DEMOLITION AUTHORISATIONS)

Documentation	Required	Received
1. If there is a final master plan for the airport, a statement describing how the proposed building activity is consistent with the plan.	<input type="checkbox"/>	<input type="checkbox"/>
2. If the proposed activity is part of a major airport development (within the meaning of section 89 of the <i>Airports Act 1996</i>), a statement describing how the proposed building activity is consistent with the approved major development plan for the airport, or any exemption declared under paragraph 90(1)(d) of the Act.	<input type="checkbox"/>	<input type="checkbox"/>
3. A statement describing how the proposed building activity is consistent with the final environment strategy for the airport.	<input type="checkbox"/>	<input type="checkbox"/>
4. Consent issued by the airport lessee company declaring that the proposed building activity is consistent with the final master plan, approved major development plan or final environmental strategy for the airport.	<input type="checkbox"/>	<input type="checkbox"/>
5. If any environmental conditions have been imposed by the airport-lessee company either in the contract specifications, or as part of the development application, or in any other format, a copy of these must be included.	<input type="checkbox"/>	<input type="checkbox"/>
6. Any environmental conditions considered by the proponent to be relevant to the proposal should be included.	<input type="checkbox"/>	<input type="checkbox"/>
7. 2 Copies of the site plan for the proposed building activity, including a description of the proposed development resulting from the building activity.	<input type="checkbox"/>	<input type="checkbox"/>
8. A copy of any other information about the proposed building activity required by a regulatory authority or other body having a regulatory function in relation to the resulting building.	<input type="checkbox"/>	<input type="checkbox"/>
9. A statement setting out the precautions to be taken to protect persons using the airport while the proposed building activity is going on from injury arising from the building activity.	<input type="checkbox"/>	<input type="checkbox"/>
10. A statement setting out the precautions to be taken to protect property at the airport arising from the building activity.	<input type="checkbox"/>	<input type="checkbox"/>

- | | | | |
|-----|---|--------------------------|--------------------------|
| 11. | A statement setting out the proposed arrangements for clean-up and rehabilitation of the site of the proposed building activity. | <input type="checkbox"/> | <input type="checkbox"/> |
| 12. | Construction Environmental Management Plan for construction works involving new buildings or additions to existing buildings; civil works; works that result in ground disturbance; works that involve a risk of water, air or noise pollution; demolition works; works involving removal of hazardous materials. | <input type="checkbox"/> | <input type="checkbox"/> |

ATTACHMENTS REQUIRED FOR BUILDING PERMITS ONLY

- | Documentation | | Required | Received |
|----------------------|--|--------------------------|--------------------------|
| 13. | 2 copies of the building plan.
The building plan must :
<input type="checkbox"/> identify the class or classes, under the Building Code, of the building proposed to be built
<input type="checkbox"/> describe, in accordance with Part C1 of the Code the proposed type of construction of the building
<input type="checkbox"/> show the dimensions of all parts of the building including the footings
<input type="checkbox"/> include a section plan of the building at the level of each floor, at an appropriate and legible scale
<input type="checkbox"/> depict each elevation of the building at an appropriate and legible scale
<input type="checkbox"/> give details of the construction materials proposed to be used for the building
<input type="checkbox"/> provide for periodic inspections (under regulation 2.17(1)(h), by setting out each “design and construct” stage for the project, or by otherwise specifying the progress stages that is proposed will be the inspection stages
<input type="checkbox"/> if the proposed building activity is the alteration or repair of an existing building, the building plan must be marked in such a way as to distinguish the proposed alteration or repair from the existing building | <input type="checkbox"/> | <input type="checkbox"/> |
| 14. | 2 copies of the specification for the proposed building activity.
The specification must :
<input type="checkbox"/> describe in detail the type of construction and construction materials for the proposed building
<input type="checkbox"/> describe in detail the proposed methods of drainage, sewerage, water supply and gas supply (if any)
<input type="checkbox"/> state whether it is intended to use in the building any second-hand material that could adversely affect the structural integrity of the building or have any other adverse safety consequence | <input type="checkbox"/> | <input type="checkbox"/> |
| 15. | Design certification to certify provisions for the health, safety or amenity of persons, for example fire resistance, fire protection, lighting and ventilation, air conditioning, disposal of refuse, sewerage and drainage, telecommunications services. The certification must nominate the relevant standards to which the works will comply. | <input type="checkbox"/> | <input type="checkbox"/> |

- | | | | |
|-----|---|--------------------------|--------------------------|
| 16. | Structural certification for the structural elements of the building. | <input type="checkbox"/> | <input type="checkbox"/> |
| 17. | A statement from the airport lessee company that the proposed construction has received approval under the Airport (Protection of Airspace) Regulations. | <input type="checkbox"/> | <input type="checkbox"/> |

ATTACHMENTS REQUIRED FOR WORKS PERMITS ONLY

Documentation	Required	Received
18. 2 copies of the works plan.	<input type="checkbox"/>	<input type="checkbox"/>
19. 2 copies of the specification for the proposed works.	<input type="checkbox"/>	<input type="checkbox"/>
20. Design certification to certify provisions for the health, safety or amenity of persons, for example civil works, lighting, electrical services, sewerage and drainage, telecommunications services. The certification must nominate the relevant standards to which the works will comply.	<input type="checkbox"/>	<input type="checkbox"/>
21. Certification for the structural elements of the works plan.	<input type="checkbox"/>	<input type="checkbox"/>
22. Details of the progress stages that it is proposed will be the inspection stages (for the purposes of regulation 2.17(1)(h))	<input type="checkbox"/>	<input type="checkbox"/>
23. Details of the construction materials proposed to be used for the works.	<input type="checkbox"/>	<input type="checkbox"/>
24. A statement from the airport lessee company that the proposed construction has received approval under the Airport (Protection of Airspace) Regulations.	<input type="checkbox"/>	<input type="checkbox"/>
25. Any environmental conditions imposed by the airport-lessee company either in the contract specification, or in any other format.	<input type="checkbox"/>	<input type="checkbox"/>
26. Any environmental conditions considered by the proponent to be relevant.	<input type="checkbox"/>	<input type="checkbox"/>

ATTACHMENTS REQUIRED FOR DEMOLITION AUTHORISATIONS ONLY

Documentation	Required	Received
27. 2 copies of the demolition plan.	<input type="checkbox"/>	<input type="checkbox"/>
28. Nomination of the relevant Australian standards to which the demolition work will comply.	<input type="checkbox"/>	<input type="checkbox"/>
29. Demolition work method statement		
30. Any certificate given by an expert in demolition procedures, approving the structural elements of the demolition plan.	<input type="checkbox"/>	<input type="checkbox"/>
31. Details of the progress stages that it is proposed will be the inspection stages (for the purposes of regulation 2.17(1)(h)).	<input type="checkbox"/>	<input type="checkbox"/>
32. Any environmental conditions imposed by the airport-lessee company either in the contract specification, or in any other format; and any environmental conditions considered by the proponent to be relevant to the proposal.	<input type="checkbox"/>	<input type="checkbox"/>
33. Any environmental conditions considered by the proponent to be relevant to the proposal.	<input type="checkbox"/>	<input type="checkbox"/>



APPLICATION FOR CERTIFICATE OF COMPLIANCE OCCUPANCY / USE

Airports Act 1996

Airports (Building Control) Regulations

Regulation 3.02

To: Sydney Airport Building Controller
Postal Address Level 1, 1 Crewe Place
 Rosebery NSW **Postcode** 2018

Building / Works Permit Reference Number: - 08/.....

From (Name of Person applying).....

Position..... **Category/Class**.....

Business Name.....

Postal Address..... **Post Code**.....

Contact Person..... **Telephone**.....

Email..... **Facsimile**.....

Occupier.....

In accordance with Airports (Building Control) Regulation 3.02, I hereby apply for a Certificate of Compliance for the Building Activity at:

Location:.....

USE APPLIED FOR:

Part of building/site.....

Use.....

BCA Class (if applicable)

BUILDING EXPERTS (CONTRACTORS/PRACTITIONERS AND ARCHITECTS) WHO WERE ENGAGED IN BUILDING ACTIVITY:

Name	Category/Classification	Membership or Registration Number.
	Architect	
	Engineer-Civil	
	Engineer-Mechanical	
	Engineer-Electrical	
	Engineer-Hydraulic	
	Builder	

Signature of Applicant **Date**.....

Table of Fees for Building & Works Permit Applications

Effective as of 1 September 2002

Part 10 Sydney (Kingsford Smith), Camden, Hoxton Park and Bankstown Airports

Item	Total estimated cost of proposed building or works (\$)	Application fee (\$)
1	Up to 25 000	400
2	25 001 to 50 000	600
3	50 001 to 100 000	800
4	100 001 to 200 000	1 200
5	200 001 to 300 000	1 500
6	300 001 to 400 000	1 800
7	400 001 to 500 000	2 100
8	500 001 to 1 000 000	2 800
9	1 000 001 to 2 000 000	4 000
10	2 000 001 to 3 000 000	5 000
11	3 000 001 to 4 000 000	6 000
12	4 000 001 to 5 000 000	7 000
13	5 000 001 to 10 000 000	10 000
14	10 000 001 to 20 000 000	20 000
15	20 000 001 to 30 000 000	30 000
16	30 000 001 to 40 000 000	40 000
17	40 000 001 to 50 000 000	50 000
18	50 000 001 or more	70 000

NOTE: Demolition applications attract a flat fee of \$400.00

Fees are to be paid by cheque made out in favour of "Department of Infrastructure, Transport, Regional Development and Local Government ". Alternatively the fee payment can be made by EFT.

The EFT payment is to be made to the following account:-

Account Details are

BSB: 092-009

Acc: 11097-8

The bank is the Reserve Bank of Australia

The account is called "Official Administered receipt Account"

The EFT deposit is required to reference the following information: - "RAPS number 15725"

ABN No. is 86267354017

Note: No GST applies to the fees

Evidence of the building activity application fee payment will need to be provided to the Airport Building Controller prior to the application being processed